

APPLICATION FOR EMPLOYMENT

(Please Print)

Date You Can Start: _____ Availability: ___ FT ___ PT ___ Temporary

POSITION APPLIED FOR: _____ DATE: _____

NAME: _____
(last) (first) (middle)

ADDRESS: _____
(street) (city) (state) (zip code)

HOME PHONE #: () _____ ALTERNATE #: _____

Email Address: _____

EDUCATION:	NAME / LOCATION	DATES FROM/TO	DEGREE
High School:	_____	XXXXXXXXXX	_____
College(s):	_____	_____	_____
Other:	_____	_____	_____

Are you studying now? _____ School Attending: _____

EMPLOYMENT HISTORY: (List current or most recent employer first)

MAY WE CONTACT YOUR CURRENT EMPLOYER(S)? _____

1. COMPANY: _____ PH: () _____

ADDRESS: _____ CITY/STATE: _____

POSITION: _____ DATES: _____

SALARY: _____ REASON FOR LEAVING: _____

SUPERVISOR'S NAME: _____ TITLE: _____

2. COMPANY: _____ PH: () _____

ADDRESS: _____ CITY/STATE: _____

POSITION: _____ DATES: _____

SALARY: _____ REASON FOR LEAVING: _____

SUPERVISOR'S NAME: _____ TITLE: _____

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EMPLOYMENT HISTORY: (continued)

3. COMPANY: _____ PH: () _____

ADDRESS: _____ CITY/STATE: _____

POSITION: _____ DATES: _____

SALARY: _____ REASON FOR LEAVING: _____

SUPERVISOR'S NAME: _____ TITLE: _____

4. COMPANY: _____ PH: () _____

ADDRESS: _____ CITY/STATE: _____

POSITION: _____ DATES: _____

SALARY: _____ REASON FOR LEAVING: _____

SUPERVISOR'S NAME: _____ TITLE: _____

List any additional information you would like us to consider:

Please explain any gaps in employment:

PLEASE READ AND SIGN:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any of the statements checked by **Veterinary Specialty Center**. I authorize the references listed above, as well as all other individuals whom **Veterinary Specialty Center** contacts, to provide any and all information concerning my previous employment and any other pertinent information that they may have.

Further, I release all parties and persons from any and all liability for any damages that may result from furnishing information to **Veterinary Specialty Center**, as well as from the use or disclosure of such information by **Veterinary Specialty Center** agents, co-workers or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment.

Veterinary Specialty Center is an equal opportunity employer. **Veterinary Specialty Center** does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law. This application is current for only 90 days. At the conclusion of this time, if I have not heard from the employer and still want to be considered for employment, it will be necessary to fill out a new application.

Applicant Signature: _____ **Date:** _____

DISCLOSURE TO OBTAIN BACKGROUND INFORMATION

To the Employment Applicant:

This is to inform you that as part of **Veterinary Specialty Center's** procedure for processing your employment application, and/or in the event that you become employed, at any time while you are employed, **Veterinary Specialty Center** may obtain from a consumer reporting agency, a consumer report, or an investigative consumer report containing financial and other information about you. **Veterinary Specialty Center** may obtain one or more consumer reports regarding you from one or more consumer agencies and may use the report(s) for the purpose of evaluating you for employment, promotion, reassignment or retention as an employee. A "consumer report" is a communication of information by a consumer reporting agency bearing on a consumer's credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. An "investigative consumer report" may include information as to your character, general reputation, personal characteristics and mode of living, and this information may be obtained through personal interviews with your neighbors, friends, or associates or from others with whom you are acquainted or who may have knowledge concerning such items of information.

Veterinary Specialty Center complies with the Fair Credit Reporting Act (and applicable state law), which provides prospective or current employees with rights regarding consumer reports and places specific obligations on employers who obtain such reports.

Veterinary Specialty Center will not obtain either a consumer report or an investigative consumer report without your signed authorization.

AUTHORIZATION TO PROCURE BACKGROUND INFORMATION

In connection with my application for employment with **Veterinary Specialty Center** and/or consideration for continuing employment, I understand that a consumer report or an investigative consumer report may be obtained by **Veterinary Specialty Center** from one or more consumer reporting agencies ("Agency"). A "consumer report" may contain information bearing on my character, general reputation, personal characteristics, mode of living, credit worthiness, credit standing, or credit capacity. An "investigative consumer report" is a consumer report which includes information obtained through personal interviews with my neighbors, friends, or associates, or others with whom I am acquainted or who may have knowledge concerning any such items of information.

I further understand that **Veterinary Specialty Center** may not request a consumer report from an Agency, nor may the Agency give out information about me, without my prior written consent. It is also understood that the Agency may not report medical information about me to **Veterinary Specialty Center** without my prior specific consent as to the release of such information, which is in addition to my general authorizations herein.

I hereby authorize **Veterinary Specialty Center** to order a consumer report or investigative consumer report containing financial and other information about me from a consumer reporting agency as part of its investigation into my application for employment or at any time while I am employed by **Veterinary Specialty Center**. This authorization does not include the release of medical information.

Additionally, I hereby acknowledge that I have read and understood the above Disclosure to Obtain Background Information Statement and received a copy of "A Summary of Your Rights Under the Fair Credit Reporting Act".

Name: _____

Signature: _____

Date: _____